

**Gray's Pointe Condominium  
Homeowner's Association  
Board of Directors Meeting**

**May 16, 2012**

**Board Members Present:** Eneyda Bezares, Barbara Clark and Jim Mullins

**Board Members Absent:** Barbara Cohen

**Others Present:** Pam Ward, TWC Management and Tammi Butler, Recording Secretary, Minute-By-Minute

**Homeowners Present:** None

**I. GENERAL SESSION – CALL TO ORDER**

The General Session of the Board of Directors meeting was called to order at 6:15 p.m.

**II. REVIEW OF PREVIOUS MINUTES:**

**MOTION: Ms. Bezares moved, Ms. Clark seconded, to accept the minutes of the April 11, 2012 Board meeting as presented. The motion passed unanimously (3-0-0).**

**III. FINANCIAL REPORTS:**

Ms. Ward reviewed the April 30, 2012 financial report with the Board. Ms. Ward stated this was the first month of the fiscal year so therefore there was not a lot of data to report. Ms. Ward clarified that the operating surplus funds were moved last month into reserves; \$35,000 was for landscaping and \$5,000 for fence repairs.

**MOTION: Ms. Bezares moved, Mr. Mullins seconded, to accept the financial report for April as presented. The motion passed unanimously (3-0-0).**

**IV. ACTION ITEMS:**

- A. Landscaping & Entrance Monument Design: Ms. Ward stated that the landscaping is a work in progress. The Board discussed possible designs for the entrance monument and landscaping. Ms. Ward addressed that the materials used to make the entrance should be compatible with the architecture of the neighborhood. Ms. Ward recommended using hardy plank siding. Ms. Ward will obtain an estimate.

- B. Tree Removal: Ms. Ward reported that she received a call from a company called Stericycle who is completing the tree inspection work on behalf of DuPont. Ms. Ward reported that someone from Stericycle will walk the site on May 22<sup>nd</sup> at 4:30 p.m. to verify the condition of the 53 trees that need to be removed. Ms. Ward stated that all of the trees have been tagged. Someone from Community Landscaping will be there with them.
- C. Fence Replacement – Status: Ms. Ward reported that the work has been satisfactorily completed.
- D. Maintenance Issues: Ms. Ward requested that the Board consider painting the trim next year. Ms. Ward suggested the foyer doors should be painted this year. Ms. Ward is waiting for Reston Painting to follow up with her. After discussion, the Board agreed to hold off on painting the foyer doors for this year. The Board also discussed replacing the siding next year, in 2013. Ms. Ward will start gathering bids for replacing the siding and gutters. The Board also discussed changing the colors of the buildings.
- E. Web Site: Ms. Ward reported that Joanna Rieth is currently updating the website.

**V. CORRESPONDENCE:**

Correspondence was discussed during Executive Session.

**VI. OLD BUSINESS:**

There was no old business to discuss.

**VII. NEW BUSINESS:**

Mr. Mullins reported that among the post lights recently installed that one section was not working. He also stated concern about the foyer lights. Ms. Ward explained that the lights are on photo cells, and the position of the sun turns the lights would turn on.

**VIII. NEWSLETTER ITEMS:**

There was nothing to report.

**IX. TIME & PLACE OF NEXT BOARD MEETING:**

Ms. Ward stated that the next meeting will be held on July 18, 2012.

**X. MEMBER'S TIME:**

There were no members present.

**XI. ADJOURNMENT:**

**MOTION: Ms. Bezares moved, Ms. Clark seconded, to adjourn the meeting at 7:25 p.m. The motion passed unanimously (3-0-0).**